

CENTREVILLE CIVIC ASSOCIATION
MONTHLY BOARD OF DIRECTORS MEETING
Minutes Tuesday, October 8, 2019

Board members attending: Gene Truono, Alan Livadas, Karen Helme, Gaylan Crumley, Kim Reynolds, Don Coates, Tiffany Shrenk (MacElree Harvey, Ltd.). By proxy: Catherine Nessa. Guest: Bayard Williams. Not present: Ryan Cecil.

1. The meeting was called to order by Gene Truono at 7:04 p.m.
2. C. Ness has submitted her resignation from the Board. The Secretary position is vacant upon her resignation and will need to be filled.
3. The minutes from the September meeting were approved (1st A. Livadas, 2nd K. Helme).
4. Treasurer's report reviewed. Alan reported end of fiscal year approaching at the end of the month. Current budget framework is a good framework to use moving forward and current expenditures are within overall budget and less than total funds raised this year. Treasurer's report approved. (1st T. Shrenk, 2nd G. Crumley).
5. Old Business Committee Reports:

a. Communications- (formerly C. Nessa)

Current Communications responsibilities have been shared by Karen and Tiffany. Tiffany updates the Centreville Facebook Page, and Karen will continue to update the Centreville website. The "Events" tab on the website does not function properly and will not allow updates. Karen will contact vendors regarding options and costs of updating the website to a new, more modern format, but there are currently no funds available or allocated for updating the website.

b. Highways, Roads and Legislative – Gene Truono

No update. Gene will attend next scheduled WIMPACO meeting and report back to Board. The problem of the "trash bomber" is being investigated by legislators and police.

c. Membership – Gene Truono and Gaylan Crumley

Gene and Gaylan will prepare a draft of the Annual Membership Dues letter in advance of next month's meeting. The costs of using an outside vendor to print, stuff and mail the letters was too great an expenditure, and the Board members will return to stuffing the envelopes and mailing them to Centreville residents, merchants, and businesses. Idea of identifying local neighborhood associates and obtaining email addresses for residents was discussed and will be explored.

d. Merchant Relations – Karen Helme and Kim Reynolds

Karen, Kim and Don reported on planning of Doggerel Day. 25 vendors are confirmed for the event. Don has prepared a schedule of events. Gene will ensure permission and access to the Sharp property for the event. The Shop Dogs of Centreville calendar will be sold as a fundraiser for the park. Alan will secure

additional trash receptacles from our trash vendor. Gene has confirmed the “Friends of Canby Grove Park” is a 501(c)(3)

e. Concert Series Close Out – Tiffany Shrenk

The weather impacted the June concert and the Symphonic Band concert in August resulting in low attendance at those concerts. The kids’ concert was the most successful of the concerts. The issue of the costs of the portable restrooms was raised and ideas to decrease that cost will be explored but the portable restrooms are necessary for the guests and performers who attend. Additionally, the idea of decreasing the number of concerts from 3 to 2 was discussed and will be further explored as planning for next year’s concert series begins.

f. Landscape Committee

The bid of Peterson Landscape for the development of a comprehensive plan for the bulbouts and gateways is acceptable to the Board, but payment of the bid is deferred until funds become available.

6. New Business

- a. Planning by members of the Board (K. Helme, K. Reynolds, and T. Shrenk) and the Centreville merchants for the Winter Stroll will begin prior to the next monthly Board meeting.
- b. Complaint received from resident concerning another resident setting off fireworks late at night for long period of time was received and reviewed. The Board discussed no action to be taken since the resident accused of setting off fireworks was known to be moving out of Delaware within the next several weeks.
- c. Next monthly meeting to be held at 7:00 p.m., November 12, 2019.

The meeting was adjourned at 8:05 p.m. (1st K. Helme, 2nd K. Reynolds)
Submitted by Tiffany Shrenk (MacElree Harvey, Ltd.)