

CENTREVILLE CIVIC ASSOCIATION

MONTHLY BOARD OF DIRECTORS MEETING MINUTES

Thursday, November 11, 2021

Board members attending: Bayard Williams ("B. Williams"), Gaylan Crumley ("G. Crumley"), Tiffany Shrenk ("T. Shrenk"), Gene Truono ("G. Truono") (by videoconference), Carrie Wedo ("C. Wedo") (by phone), John Bilek ("J. Bilek") (by phone). Guests: Abby Fisher ("A. Fisher"), Peter Engart Dietz ("P. Dietz")

1. The meeting was called to order by B. Williams @ 7:00 p.m.
2. The minutes of the September meeting were approved. (1<sup>st</sup> T. Shrenk, 2<sup>nd</sup> G. Truono, motion passed).
3. The Treasurer's report was presented by B. Williams. There was a discussion regarding the Treasurer's report. Additional \$1,000 sponsorship for Winter Stroll was forthcoming. Additionally, \$5,000 donation from KPA was forthcoming. Report reflects current positive net operating income. The Treasurer's report was approved. (1<sup>st</sup> G. Crumley, 2<sup>nd</sup> T. Shrenk, motion passed).
4. Old Business - Committee Reports
  - a. Communications: T. Shrenk reported on FB postings and updates to website.
  - b. Highways, Roads and Legislative: G. Truono and G. Crumley reported regarding attendance at recent National Scenic Byways meeting and KPA meeting.
  - c. Membership: G. Crumley presented regarding outcome of annual membership mailing and cost comparison of procedures for mailings. Recognition of all Board members participating to carry out the mailing in an effort to save costs of mailing. Consensus that procedure worked well and was a good model to use for future mailings.
  - d. Merchant Relations: T. Shrenk reported regarding possible formation of merchant association.
  - e. Landscaping/Gateways & Bulbouts: G. Crumley and B. Williams reported regarding meeting with landscaper, Tim Peterson. Recommendations to be made regarding landscaping around gazebo. Discussion regarding finishing repairs to gazebo and replacement of gazebo plaque. Gazebo flooring had been repaired. New gazebo railings to be installed in a few weeks. Improved lighting and painting of gazebo to be explored further. Discussion regarding future enhancements to bulbouts and gateways to be coordinated with Tim Peterson. Discussion regarding obtaining and comparing bids for grass mowings, leaf removal and snow removal of Canby Grove Park. G. Truono reported regarding updates to parking area at Canby Grove Park to include 5 striped areas. Bids regarding parking require further discussion and possibility of additional grant funds to cover costs as discussed with NCC Councilwoman Dee Durham. C. Wedo reported regarding obtaining bids for paving.

- f. Fundraising/Park Beautification: Positive feedback from Board members regarding attendance at the Playground Dedication Event and collaboration with LBPC anniversary event.

5. New Business

- a. B. Williams nominated A. Fisher to the Board. Discussion took place regarding A. Fisher's involvement and management of Free Library at Canby Grove Park. (1<sup>st</sup> G. Crumley, 2<sup>nd</sup> G. Truono, motion passed).
- b. Further discussion regarding costs of landscaping and receiving additional bids for mowing and snow removal at Canby Grove Park.
- c. B. Williams led discussion regarding collaboration with other groups/charities for future events. Discussed possibility of working with other groups to increase attendance at future park events including summer concerts.
- d. T. Shrenk updated regarding plans for Winter Stroll. Two sponsors secured. First State Symphonic Band to play. Discussion took place regarding drafting and circulating press release for event. A. Fisher, T. Shrenk, and C. Wedo to discuss further.
- e. Discussion regarding changing bank where CCA operating account is held due to difficulty in updating signers on account when new officers are named. B. Williams and C. Wedo to decide between WSFS and M&T for opening of new account.
- f. Discussion regarding trash bins at Canby Grove Park.
- g. G. Truono reported there are still 2 Board vacancies. There are 9 seats with 7 filled, and 5 members required for a quorum.
- h. Next Board meeting to be held 2<sup>nd</sup> Thursday in February at 7pm.

6. The meeting was adjourned. (1<sup>st</sup> T. Shrenk, 2<sup>nd</sup> G. Crumley, motion passed).