

CENTREVILLE CIVIC ASSOCIATION
MONTHLY BOARD OF DIRECTORS MEETING MINUTES
Tuesday, April 14, 2020

Board members attending: Gene Truono, Gaylan Crumley, Tiffany Shrenk, Don Coats, Karen Helme, Carrie Wedo, Bayard Williams. By proxy: Kim Reynolds. Guests, Lisa Walters.

1. The meeting was called to order by Gene Truono at 7::04 p.m. Due to the Coronavirus and the state in shutdown the meeting was held by video conferencing.
2. The minutes from the March meeting were approved (1st T. Shrenk, 2nd K. Helme)
3. The Board reviewed the Treasurer's report and the budget. The Budget reflects current expenditures which are less than the revenue leaving a positive Net Operating Income. Balance Sheet shows a positive balance in the general account and the non-profit accounts. Bayard reported that Quick Books and the Wells Fargo accounts are being integrated which will streamline the accounting process. To increase dues payments the Board will have the band directors at the summer concerts make an announcement about residents signing up to pay their dues. There will also be a CCA welcome table for residents to sign up and pay their dues. A possible dues request mailing in late summer was discussed. Treasurer's report approved. (1st T. Shrenk, 2nd K. Helme).
4. Old Business Committee Reports.
 - a. Communications-Karen Helme and Tiffany Shrenk

Current Communications responsibilities have been shared by K. Helme and T. Shrenk. Tiffany updates the Centreville Facebook page and Karen will continue to update the Centreville website. All pertinent Board minutes are posted to the website. The website's webmaster has yet to respond to questions that the Board has about the website. However, Carrie has a recommendations for people she knows that can be contacted for website help. Gene asked Carrie if a meeting could be arranged with these contacts to discuss issues with the website. Carrie said that this could be arranged.
 - b. Highways, Roads and Legislative-Gene Truono and Gaylan Crumley

No new business — last meeting cancelled due to the Coronavirus.
 - c. Membership-Gene Truono and Gaylan Crumley

When the current virus restrictions are lifted, we will talk about a summer dues mailing.
 - d. Merchant Relations-Karen Helme and Kim Reynolds

With the current virus restrictions, merchants are shutdown.
 - e. Landscape committee-Karen Helme, Gene Truono, Tiffany Shrenk and Kim Reynolds

There is no new business except Karen said that they are still looking for ways to solicit individuals for financial support for park improvements.

5. New Business

Gene reported that the insurance adjuster is still working on the Board's insurance claim on the North Gateway.

Concerning the bulb-outs, Cherrington will be refurbishing their own bulb-outs at a cost of \$700, but the CCA Board will split this cost.

Most businesses are doing their own bulb-outs . The Board will refurbish the bulb-outs at Center Meeting RD. And Rt. 52 and in front of the Centreville Cafe. We will have to get bids for these two.

Don Coats ask if information on a program concerning the pollinator monitoring program presented at the Lower Brandywine Presbyterian Church could be listed on the website. The suggestion at this time is not to list it until the state lifts the restrictions on gathering of groups. Once the restriction is lifted then this will be readdressed.

Annual meeting is cancelled for April and hopefully can be held as an open group in June to be held at the church. This will be discussed again at the May monthly business meeting.

No other new business was presented.

Next monthly meeting to be held at 7:00 p.m., May 12, 2020.

The meeting was adjourned at 8:06 p.m. (1st G. Crumley, 2nd T. Shrenk)

Submitted by Gaylan Crumley