**CENTREVILLE CIVIC ASSOCIATION**

MONTHLY BOARD OF DIRECTORS MEETING

**Minutes February 2019**

Board members attending: Gene Truono, Karen Helme, Alan Livadas, Don Coates, Kim Reynolds, Tiffany Shernk Guest: Gaylan Crumley. Not Present: Ryan Cecil, Catherine Nessa, Matt Terrrell

**The meeting was called to order by Gene Truono at 7:30pm**

* Approval of the January Minutes (1st Karen Helme, 2nd Alan Livadas)
* Approval of the Treasurer’s Report was reviewed and approved (1st Karen Helme, 2nd, Don Coates) Discussion on additional ways to raise money for the Association projects. Agreed to change the Fiscal year from November to October to more accurately reflect the revenue as it relates to the Annual Solicitation for membership.
* Committee reports
* Communications: Discussed creating a Facebook Page for the Association to increase engagement. Also, to work on updating the Website. Additionally, use Constant Contact to communicate to the Association via Email. Karen Helme and Tiffany Shrenk to take the lead.
* Highways, roads and legislation: Question raised on whether DelDOT would consider adding a turning lane at Center Meting Road.
* Membership: Send follow up annual dues letter to those who did not remit
* Merchant Relations: Discussed creating a Merchant Poster. Karem Helme and Kim Reynolds to develop.
* Concert Series: Tiffany Shrenk reported all Bands are committed. Series set for June 19, July 17, and August 14 all Wednesdays at 6:30pm.
* Farmers Market: Karen Helme working on obtaining commitments from repeat and new merchants.
* Landscape Committee: Karen Helme updated the Board on a proposal for a short term and long-range plan for Canby Grove Park and Bulb Out enhancements. Next steps will include developing a short and long term plan for improvements subject to Board approval.
* New Business
* Will discuss commitment for consistent Web Site Updates at next month’s meeting
* Easter Egg Hunt scheduled for Saturday April 13th
* Update on Annual meeting at next month’s Board meeting

**The meeting was adjourned at 8:45 pm 1st Karen Helme 2nd Alan Livadas**

Submitted by Gene Truono