

Centreville Civic Association

September 8, 2022, 7pm

Board Meeting Minutes

Present: Bayard Williams ("B. Williams"), President; Gaylan Crumley ("G. Crumley"), Vice President; Gene Truono ("G. Truono"); Peter Dietz ("P. Dietz"); John Bilek ("J. Bilek"); Abby Fisher ("A. Fisher") (by phone); Tiffany Shrenk ("T. Shrenk"), Secretary (by phone)

Not present: Carrie Wedo, Treasurer

Guest: Dave Gula, WILMAPCO

1. Call to Order by B. Williams @ 7:08 p.m.
2. Presentation by Dave Gula of WILMAPCO re: regional transportation plan; role of WILMAPCO as regional transportation planning agency that works closely with DELDOT. 4 main plans with goals. Public opinion studies performed that require 600 residents to answer. Updated every 4 years. Discussed proposal of pedestrian trails at Augustine Cutoff; Union Street project, and Mill Creek/Stoney Batter Road Project. Discussion regarding DelDot studies regarding Centreville traffic. Discussion regarding adding light to reduce speed throughout Centreville.
3. Review and Approval of Minutes: Minutes from the May 12, 2022 Board Meeting were reviewed. A motion to approve said minutes was made. (1<sup>st</sup>: J. Bilek; 2<sup>nd</sup> G. Truono; motion passed)
4. B. Williams presented the Treasurer's Report. Positive cash flow. Budgeted income goal unmet. Total dues for year just over \$7700. Additional donations for park and payment of gateway/bulbout sponsorships. Motion to approve Treasurer's Report (1<sup>st</sup>: G. Crumley, 2<sup>nd</sup> G. Truono; motion passed)
5. Committee Updates:
  - a. Highways and Byways: No updates.
  - b. Communications: T. Shrenk updated regarding communications. A. Fischer has been added as a FB page editor and has started posting on CCA FB page. Will look into adding an Instagram page.
  - c. Membership: G. Crumley and G. Truono updated regarding membership. Draft annual dues letter reviewed and discussed. Proposal to increase residential rates from \$50 to \$75 and businesses from \$100 to \$150. Additional revenue necessary to meet income goals and cover park, gateway, and bulbout landscaping expenses. Discussed plans for revising and finalizing mailing list for dues letters. Last year's list was too broad and expansive. Plans discussed to narrow list so that is more focused and targeted for residents who have paid in the past and located in Centreville lightly to contribute.
  - d. Merchant Relations: T. Shrenk updated regarding upcoming events. Harvest Day planned by merchants to be held October 8<sup>th</sup>. Holiday Stroll will be held on November 26<sup>th</sup> and planning has begun. CCA will be planning and arranging for Santa and Holiday music.
  - e. Membership – Continued: motion made to increase dues – Resident dues to \$75 and business dues to \$150. (1<sup>st</sup> G. Truono, 2<sup>nd</sup> G. Crumley; motion passed). J. Bilek volunteered to print annual dues mailing letter and enclosure to save expenses. Aztec

to print envelopes and return cards. Plan for letters to go out on November 1<sup>st</sup>. Review costs projection based upon 1250 letters but savings to be realized by narrowing back list and not sending out over 1,000 letters as was done in previous year. G. Crumley and B. Williams proposed to send letter with 1<sup>st</sup> class stamp. Discussion regarding reasons and experience with 1<sup>st</sup> class stamps in mass mailings.

- f. Landscaping/Gateways & Bulbouts: B. Williams updated regarding landscaping costs. With dry summer and less cuttings, currently under budget for landscaping. Cuttings have been done only after requested and not on regular schedule. Complaints discussed regarding delayed cuttings and high grass at parks.
6. New Business
- a. G. Truono presented regarding status of park lease and discussions with City of Wilmington regarding renewal of lease with revised terms. G. Truono has been in contact with City legal department and provided them with proposal for revised lease. Proposal for city to take on park maintenance and landscaping.
  - b. Discussion regarding park improvements including parking lot re-paving hold until more funding raised.
  - c. G. Crumley thanked P. Dietz for service. G. Crumley nominated P. Dietz to fill a vacant Board seat. P. Dietz accepted the nomination. 1<sup>st</sup>: B. Williams, 2<sup>nd</sup> G. Truono, motion passed.
  - d. Discussion regarding interest for return of Farmer's Market. A. Fischer offered to take on researching potential vendors and gauging resident interest.
  - e. Next Board meeting to be held November 10, 2022 and then the next in February.
7. The meeting was adjourned @ 8:35 pm. (1<sup>st</sup> G. Crumley; 2<sup>nd</sup> J. Bilek; motion passed).